

OCCUPATIONAL SAFETY AND HEALTH AUTHORITY



TENDER No. AE/007/2018-2019/C/01

FOR

**CONSULTANCY SERVICE FOR DESIGNING AND
DEVELOPING OF WORKPLACE MANAGEMENT
INFORMATION SYSTEM**

REQUEST FOR EXPRESSION OF INTEREST (EOI)

Date: 3rd October 2018

1. The Government of the United Republic of Tanzania has set aside funds for the operations of the Occupational Safety and Health Authority during the financial year 2018/2019. It is intended that part of the proceeds of the fund will be used to cover eligible payments under the contract for the Provision of Consultancy Service for Designing and Developing of Workplace Management Information System.
2. Occupational Safety and Health Authority therefore invites eligible firms to indicate their interest in providing the services which include design, customize, test and implement OSHA Workplace Management Information System platform, to manage safety and health inspection records and revenue collection (Billing system).
3. Interested firms must provide information indicating that they are qualified to perform the services by submitting consultant's profile, description of similar assignments for at least two projects, experience in similar conditions, and availability of appropriate skills among staff and submit the proof of compliance with the necessary legal documents for company existence. Consultants may associate to enhance their qualifications but must submit the letter of intent for association.

4. A consultant will be selected in accordance with the procedures set out in the Public Procurement Act No. 7 of 2011 and the Public Procurement Regulations, 2013 – Government Notice No. 446 (hereinafter called Procurement Regulations) and its amendment of 2016.
5. Selection will be conducted through the *Consultants Qualification* selection procedures specified in the Public Procurement Regulations.
6. Interested eligible firms may obtain further information from the Office of the Secretary of the Tender Board, Occupational Safety Health Authority, P.O. Box 519, Email: info@osha.go.tz Dar es Salaam from 07:30am to 03.30p.m Mondays to Fridays inclusive except on public holidays.
7. Expressions of Interest (EoI) in One Original plus two copies (in Hard Copy) marked "Original" and "Copy" properly filled in, enclosed in a plain envelope marked "**TENDER No. AE/007/2018-2019/C/01 for** Consultancy Service for Designing and Developing of Workplace Management Information System.
8. Expressions of Interest (EoI) must be delivered to Occupational Safety and Health Authority (OSHA), P. O Box 519, Dar es Salaam, OSHA Headquarters, Kinondoni Ikungi Street (Mahakama Road). at or before **14.00hrs local time on 10/10/2018**
9. Late Expressions of Interest shall not be accepted for evaluation purposes irrespective of the circumstances.

Ag. CHIEF EXECUTIVE
Occupational Safety and Health Authority,
P.O.BOX 519,
DAR ES SALAAM.